

COMOMAGINST 4050.1B  
N4  
19 OCT 1998

COMOMAG INSTRUCTION 4050.1B

Subj: APPOINTMENT OF PERSONAL EFFECTS INVENTORY BOARD

Ref: (a) NAVSUP P485, Part E, Section 1255

1. Purpose. To appoint a Personal Effects Inventory Board as required by reference (a).

2. Cancellation. COMOMAGINST 4050.1A.

3. Background. A Personal Effects Inventory Board is required to inventory personal effects of all military personnel within ten calendar days of the issuance of DD Form 553, notification of death, hospitalization, or missing status of a service member.

4. Action. A Personal Effects Inventory Board, for enlisted owned effects, will consist of the division petty officer and the division officer (a billet which may be filled by senior enlisted person); for officer owned effects, the inventory board will consist of two officers. Upon notification of the hospitalization, missing status, death, or desertion of a military member assigned to this command, the Personal Effects Inventory Board will take accurate and complete inventory of the subject's personal effects. The results of this inventory will be recorded on NAVSUP 29. Upon completion of the inventory, the Personal Effects Inventory Board will deliver all personal effects to the Supply Officer for storage or disposition.



R. E. SWART

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